

## INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

## IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website. When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

**1. Kindly provide the details of the institution**

<b>Name of Institution</b>	New Arts, Commerce and Science College, Ahmednagar
<b>Year of Establishment of the Institution</b>	1970
<b>Address Line 1</b>	Laltaki Road
<b>Address Line 2</b>	
<b>City/Town</b>	Ahmednagar
<b>State</b>	Maharashtra
<b>Postal Code</b>	414001
<b>Email Address</b>	nacasca@rediffmail.com

**2. NAAC Accreditation/ Reaccreditation Details**

<b>Year of Accreditation/ Reaccreditation:</b>	<b>2011</b>
<b>Current Grade:</b>	<b>A</b>
<b>CGPA:</b>	<b>3.53</b>

<b>3. Institutional Status</b>	Aided
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**4. Contact Person Details**

<b>Name of Head of Institution:</b>	Dr. B. H. Zaware
<b>Contact Phone:</b>	0241-2324024
<b>Email:</b>	nacasca@gmail.com
<b>Website URL:</b>	www.newartscollege.com
<b>Name of IQAC Co-ordinator</b>	Dr. V. S. Kale
<b>Email</b>	vijayk_nsk@rediffmail.com

## SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

### 5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	26
PostGraduate(MA/M.Sc./M.Com etc.)	29
Research Programmes (M.Phil/P.hD)	07
Certificate Programmes	08
Professional Programmes	00
Other value added programmes	04
Any other programme offered (Specify)	02

### 6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	05
New programmes designed	00
Programmes under revision	00
Interdepartmental collaborative programmes	00
Inter institutional collaborative programmes	00
Number of review committee recommendations implemented (Total)	00
Number of NAAC peer team recommendations implemented	18
Number of UGC/any other expert committee recommendations implemented	00
Number of review committee recommendation under implementation	00

Number of NAAC peer team recommendations under implementation	00
Number of UGC/ any other expert committee recommendations under implementation	00

### 7. Faculty Details ( Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	205
Total faculty on rolls	205
Faculty added during the year	97
Faculty positions vacant	00
Faculty left during the year	00
Total number of visiting faculty	15
Total number of guest faculty	30

### 8. Qualification of Faculty

PhD and Above	44
MPhil	33
Masters	100
Any other (Specify)	28 NET/SET

### 9. Faculty qualification improvement

PhD awarded to existing faculty	01
MPhil awarded to existing faculty	03
Any other degree awarded to existing faculty	04

### 10. Administrative Staff Details ( Enter a number; 0 for nil)

Administrative staff (total sanctioned)	89
Administrative staff (Actual strength)	141
Added during the year of reporting	00
Left during the year	00
Number of posts vacant	45

### 11. Technical Support Staff Details ( Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	10
Technical Support Staff (Actual strength)	10
Added during the year	00
Left during the year	00
Number of posts vacant	00

## SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic

quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

**12. Establishment details**

DD	MM	YYYY
29	12	2003

**13. Composition of IQAC ( Enter a number; 0 for nil)**

Number of IQAC members	19
Number of Alumni in IQAC	00
Number of Students in IQAC	00
Number of Faculty in IQAC	11
Number of Administrative Staff in IQAC	01
Number of Technical Staff in IQAC	00
Number of Management Representatives	02
Number of External experts in IQAC	00
Number of any other stakeholder and community representatives	04

**14. IQAC Meetings**

Number of IQAC meetings held during the year	01
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<b>15. Whether Calendar of activities of IQAC formulated for the academic year</b>	Yes
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**16. IQAC Plans for Development ( Enter a number; 0 for nil)**

Number of academic programmes proposed	02
Number of value added programmes proposed	00
Number of skill oriented programmes proposed	00
Number of faculty competency and development programmes proposed	02
Number of other staff development programmes proposed	02
Number of student mentoring programmes proposed	02
Number of co-curricular activities proposed	30
Number of inter departmental cooperative schemes proposed	05
Number of community extension programmes proposed	30
Any other programmes proposed (Specify)	05

**17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)**

Number of academic programmes implemented	02
Number of value added programmes implemented	00
Number of skill oriented programmes implemented	00
Number of faculty competency and development programmes implemented	02
Number of other staff development programmes implemented	02
Number of student mentoring programmes implemented	02
Number of co-curricular activities implemented	30
Number of inter departmental cooperative programs implemented	00
Number of community extension programmes implemented	30
Any other programmes suggested that are implemented (Specify)	05

**18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)**

Number of seminars/ conferences/ workshops organized by IQAC within the institution	09
Number of participants from the institution	30
Number of participants from outside	170
Number of external experts invited	20
Number of external conferences/seminars/ workshops on institutional quality attended	60
Number of events conducted with IQACs of other institutions as collaborative programmes	02

**19. Did IQAC receive any funding from UGC during the year?**

Yes	
No	√

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL -) Any other source including internal financial support from the management (Specify amount)**

Amount Received from UGC	30,000/-
Amount Received from any other source including the college management	20,000

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

- Reaccreditation of College
- 1

**SECTION III**

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

**22. Academic Programmes**

Number of new academic programmes developed or designed by faculty	20
Number of faculty members involved in curriculum restructuring/revision/syllabus development	35
Number of programmes in which evaluation process reformation taken up and implemented	15
Number of active teaching days during the current academic year	189
Average percentage of attendance of students	79
Percentage of classes engaged by guest faculty and temporary teachers	01
Number of self financed programmes offered	50
Number of aided programmes offered	26
Number of programmes discontinued during the year	01

**23.**

<b>Whether any systematic student feedback mechanism is in place ?</b>	Yes
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**24. Feedback Details (If answer to Question 20 is Yes)**

Percentage of courses where student feedback is taken	70
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**25.**

Is feedback for improvement provided to the faculty?	Yes
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**26. Faculty Research, Projects, and Publication details for the year**

Number of major research projects undertaken during the year	00
Number of minor research projects undertaken during the year	05
Number of major ongoing projects	02
Number of minor ongoing projects	00
Number of major projects completed	00
Number of minor projects completed	02
Number of major project proposals submitted for external funding	02
Number of minor project proposals submitted for external funding	07
Number of research publications in peer reviewed journals	32
Number of research publications in international peer reviewed journals	12
Number of research publications in national peer reviewed journals	20
Number of research papers accepted for publication in international peer reviewed journals	03
Number of research papers accepted for publication in national peer reviewed journals	02
Average of impact factor of publications reported	02
Number of books published	07
Number of edited books published	00
Number of books (single authored) published	02
Number of books (coauthored) published	05
Numbers of conferences attended by faculty	60
Number of international conferences attended	30
Number of national conferences attended	30
Number of papers presented in conferences	40
Number of papers presented in international conferences	10
Number of papers presented in national conferences	30
Number of conferences organised by the institution	00
Number of faculty acted as experts resource persons	09
Number of faculty acted as experts resource persons - international	02
Number of faculty acted as experts resource persons- national	05
Number of collaborations with international institutions	01
Number of collaborations with national institutions	02
Number of linkages created during the year	00
Total budget for research for current year as a percentage of total institution budget	00
Amount of external research funding received in the year	2,36917
Number of patents received in the year	00
Number of patents applied for in the year	00
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	00
Number of PhDs awarded during the year	01
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	01

## SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

### 27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	7600
Actual enrollment during the year	7362
Student dropout percentage during the year	
Success percentage in the final examination across the courses	
Number of academic distinctions in the final examination and percentage	80%
Number of students who got admitted to institutions of national importance	05
Number of students admitted to institutions abroad	00
Number of students qualified in UGC NET/ SET	09
Number of students qualified GATE/ CAT/ other examination (Specify)	03

<b>28. Does student support mechanism exist for coaching for competitive examinations?</b>	Yes
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### 29. Student participation, if response is yes to Qn. 27

Number of students participated	30
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<b>30. Does student counselling and guidance service exist ?</b>	Yes
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### 31. Student participation, if answer to Qn. 29 is yes

Number of students participated	45
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### 32. Career Guidance

Number of career guidance programmes organized	03
Percentage of students participated in career guidance programmes	01

<b>33. Is there provision for campus placement?</b>	Yes
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**34. If yes to Qn. 32**

Number of students participated in campus selection programmes	700
Number of students selected for placement during the year	90

<b>35. Does gender sensitization program exist ?</b>	Yes
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**36. If Answer is Yes to Qn 34**

Number of programmes organized	01
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**37. Student activities**

Number of students participated in external cultural events	57
Number of prizes won by students in external cultural events	07
Number of cultural events conducted by the institute for the students	39
Number of students participated in international sports and games events	00
Number of students participated in national level sports and games events	75
Number of students participated in state level sports and games events	75
Number of students participated in university level sports and games events	22
Number of prizes won by students in international sports and games events	00
Number of prizes won by students in national level sports and games events	06
Number of prizes won by students in state level sports and games events	05
Number of prizes won by students in university level sports and games events	22
Number of sports and games events conducted by the institute for the students	27

**38. Composition of students**

Percentage of Scheduled Caste	37 %
Percentage of Scheduled Tribe	07 %
Percentage of other backward communities	06 %
Percentage of women students	47 %
Percentage of physically challenged	01 %
Percentage of rural students	67 %
Percentage of urban students	33 %

### **39. Scholarships and Financial Support**

Number of students availing financial support from the institution	291
Amount disbursed as financial support from the institution	702180
Number of students awarded scholarship from the institution	18
Number of students received notable national/international achievements/recognition	03

### **40. Student initiatives**

Number of community upliftment programmes initiated by students	03
Number of literary programmes initiated by students	01
Number of social action initiatives based on science / environment initiated by students	09
Number of student research initiatives	05

**SECTION V**

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

<b>41. Whether perspective plan for overall developmental activities is created?</b>	Yes
<b>42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored</b>	Yes
<b>43. Whether benchmarking is created for institutional quality management efforts ?</b>	Yes
<b>44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format</b>	
<b>44. Is a Management Information System (MIS) in place ?</b>	Yes

**46. If answer to question 44 is Yes, please provide details of MIS applied to**

<b>1. Administrative procedures including finance</b>	
<b>2. Student admission</b>	
<b>3. Student records</b>	
<b>4. Evaluation and examination procedures</b>	
<b>5. Research administration</b>	
<b>6. Others</b>	<b>7.</b>

(enter the respective details corresponding to the serial numbers)

**47. Existence of learning resource management**

	Yes	No
e-database in library	√	
ICT and smart class room	√	
e-learning sources (e- Books, e-Journals)	√	
Production of teaching modules	√	
Interactive learning facilities	√	

**48. Internal resource mobilization: Kindly provide the amount contributed**

Research	5,00000
Consultancy and training	30,000
Student contribution	50,000
Alumni contribution	00
Well wishers	00

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development	2,0000000
Amount spent for student welfare	3000000
Amount spent for staff welfare	1000000

<b>50. Is delegation of authority practiced</b>	Yes
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**51. Does grievance redressed cell exist?**

	Yes	No
Faculty	√	
Students	√	
Staff	√	

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

Number of grievances received	01
Number of grievances resolved	01

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

Number of grievances received	03
Number of grievances resolved	03

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

Number of grievances received	03
Number of grievances resolved	03

<b>55. Has the institution conducted any SWOT analysis during the year</b>	Yes
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<b>56. The SWOT analysis was done by internal or by external agency</b>	Internal
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**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

- ✚ Highly qualified, experienced and competent faculty.
- ✚ Best infrastructure
- ✚ Wide range of academic programmes.

**57. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

- ✚ FSI of the campus is exhausted.

- ✚ Limitations in providing accommodation of students

- ✚ Lack of professional approach

- ✚ Social approach excessive

**58. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

- ✚ Extention of research activities.

- ✚ Extensions of collaborations and linkages.

- ✚ Extension of community services.

**59. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

- ✚ Mushrooming of the private institutes in the town

- ✚ Campus encroachment and trespassers.

- ✚ Unhealthy surrounding.

**60. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)**

- ✚ College reaccredited with 'A' Grade with CGPA 3.53.

**61. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

- ✚ Realization of concept of quality education.

- ✚ Infrastructure development

- ✚ Global competency and Excellence

- ✚ In built quality Assurance mechanism through IQAC.

## CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.